

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

April 30, 2015

**5:30 P.M.**

**MINUTES**

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

**Absent:** None

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on April 16, 2015 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor O'Connell; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending April 22, 2015 in the amount of \$ 273,941.72 and April 29, 2015 in the amount of \$ 293,101.70 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kretser; Seconded by Councilor Kelly

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the weeks of April 16 – April 29, 2015
- Report from the Building Inspector's office April 28, 2015
- Report of Public Hearing held by the Zoning Board of Appeals on April 20, 2015

**RESOLVED:** That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor Dowdle; Seconded by Councilor Kasper

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the weeks ending April 24, 2015 in the amount of \$ 2,037,854.60 and May 1, 2015 in the amount of \$ 975,568.07 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Kretser  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Erin McCartan of the Special Olympics to hold the 6<sup>th</sup> annual Plattsburgh Polar Plunge at the Plattsburgh City Beach on November 14, 2015.

By Councilor Kretser; Seconded by Councilor Dowdle  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves closing Bridge Street from Durkee Street to Peru Street for the Veterans Bridge Memorial Dedication ceremony on Saturday, May 23, 2015 from 10 am to 2pm.

By Councilor O'Connell; Seconded by Councilor Kasper  
Discussion: Yes  
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves PMLD Proposal # 2015-3-2 "ARC-Rated Flame Resistant Clothing Rental Program" be awarded to G&K Services in the total amount of \$14,002.56

By Councilor Kasper; Seconded by Councilor Kretser  
Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2015 General Fund Budget by decreasing appropriations for health insurance by \$200,000 and for NYS Retirement by \$100,000, with a corresponding decrease to the General Fund Assigned Appropriated Fund Balance by \$300,000, leaving a total appropriated fund balance as an estimated revenue source for the 2015 General Fund Budget of \$1,608,967.07.

By Councilor Armstrong; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to advertise for sealed bids for PMLD Bid # 2015-5-1 "Replace Roof - 6 Miller Street." Bid Opening date: May 26, 2015 at 11am.

By Councilor O'Connell; Seconded by Councilor Kasper

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F. THE MAYOR HANDS DOWN THE APPOINTMENT OF ZONING BOARD ALTERNATE MEMBER TO APRIL KASPER FOR A TWO YEAR TERM TO BEGIN ON MAY 1, 2015 AND EXPIRING DECEMBER 31, 2017.**

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves Change Order No. 2 to Contract # 2014-23 "Purchase & Installation of Docks and Mooring at City Marina" in the amount of \$8,930. There is sufficient funding in Capital Project H5110.48.

By Councilor O'Connell; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves Change Order No. 1 to Contract #2015-03 "City Marina Building Renovation" in the amount of \$16,662. There is sufficient funding in Capital Project H5110.48.

By Councilor Dowdle; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**I. Introduced:** Local Law P-1 of 2015: amending Hedge regulation in Chapter 233, Section 11, Paragraphs 2 and 4 of the City Code of the City of Plattsburgh. A copy of said amendment has been distributed to the Mayor and Council.

By Councilor Dowdle

Public Hearing Date set by Mayor: May 14, 2105 @ 5pm in the Council Chambers

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**J. Introduced:** Local Law P-2 of 2015: amending Parking regulation in Chapter 270, Section 25, Paragraph M of the City Code of the City of Plattsburgh. A copy of said amendment has been distributed to the Mayor and Council.

By Councilor Dowdle

Public Hearing Date set by Mayor: May 14, 2015 @ 5pm in the Council Chambers

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**K. Motion to waive rule 4 for initial consideration** "THE MAYOR HANDS DOWN THE APPOINTMENT OF PLATTSBURGH HOUSING BOARD COMMISSIONER TO CATHY STEELE FOR A FIVE YEAR TERM TO BEGIN ON MAY 1, 2015 AND EXPIRING APRIL 6, 2020," "Request from City Engineer for permission to advertise for bids for Contract #2015-12 "U.S. Oval Rain Garden Project," "Request from Lisa Brisco to hold the Autism alliance walk at US Oval (closing inside lane of the US Oval) on Saturday May 9 from 7am-1pm."

By Councilor Armstrong; Seconded by Councilor Kretser

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

THE MAYOR HANDS DOWN THE APPOINTMENT OF PLATTSBURGH HOUSING BOARD COMMISSIONER TO CATHY STEELE FOR A FIVE YEAR TERM TO BEGIN ON MAY 1, 2015 AND EXPIRING APRIL 6, 2020.

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**RESOLVED:** In accordance with the request therefore the Common Council approves City Engineer to advertise for bids for Contract #2015-12 "U.S. Oval Rain Garden Project."

By Councilor Armstrong; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**RESOLVED:** In accordance with the request therefore the Common Council approves Lisa Brisco to hold the Autism alliance walk at US Oval (closing inside lane of the US Oval) on Saturday May 9 from 7am-1pm.

By Councilor Kretser; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

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## **8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Officer to attend "Academy of Fire Sciences Vehicle Fire Investigation Training" in Montour Falls, NY from May 26 – 30, 2015 at a cost not to exceed \$802.

By Councilor Kretser; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council ratifies the Mayor's decision for emergency travel approval for two MLD Lineman Helpers to attend "Line Helper Training" in Fairport, NY from April 27- May 1, 2015 at a cost not to exceed \$1,439.

By Councilor Armstrong; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves MLD Travel Requests for 2015.

By Councilor Kasper; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves Assessment office Travel Requests for 2015.

By Councilor Kasper; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Officer to attend "Firearms Instructor Course Training" in Delhi, NY from May 31 – June 5, 2015 and June 15- 19, 2015 at a cost not to exceed \$1,437 and will be expensed out of the Asset Forfeiture fund.

By Councilor Dowdle; Seconded by Councilor O'Connell

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Officer to attend "Law Enforcement Training Directors of New York State Annual Conference" in Lake Placid, NY from May 12 - 15, 2015 at a cost not to exceed \$543 and will be expensed out of the Asset Forfeiture fund.

By Councilor Kasper; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. THE MAYOR HANDS DOWN THE APPOINTMENT OF PLATTSBURGH HOUSING BOARD COMMISSIONER TO CATHY STEELE FOR A FIVE YEAR TERM TO BEGIN ON MAY 1, 2015 AND EXPIRING APRIL 6, 2020. **(Move to agenda under "Other Items" Letter K)**
2. Request from City Engineer for permission to advertise for bids for Contract #2015-12 "U.S. Oval Rain Garden Project." **(Move to agenda under "Other Items" Letter K)**
3. Request from Lisa Brisco to hold the Autism alliance walk at US Oval (closing inside lane of the US Oval) on Saturday May 9 from 7am-1pm. **(Move to agenda under "Other Items" Letter K)**

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**10. NEW BUSINESS:**

**Councilor Kasper** mentioned that next week's work session is Finance.

**Councilor O'Connell** spoke about the Burdo Field dedication May 16<sup>th</sup> South Platt Field.

**Councilor Kretser** spoke about Jean Arthur dedication on May 2<sup>nd</sup> at 94 Oak Street and other events.

**Councilor O'Connell** spoke about observing cab driver smoking in cab and he is violating law.

**Councilor Kelly** spoke about blighted properties.

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**11. CLOSING PUBLIC COMMENTS: None**

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Motion to Adjourn by Councilor O'Connell; Seconded by Councilor Armstrong

Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

(All voted in the affirmative)

**MEETING ADJOURNED: 5:55 pm**